

Middlebrook Elementary School PTA
Membership Meeting – Monday November 15, 2021
Middlebrook Elementary School-Zoom

Middlebrook Elementary School PTA convened in the cafeteria as well as via Zoom for a regular meeting on Monday November 15, 2021.

In attendance: Jen Farmer, Stacy Screpetis, Kate Cooke, Rachel Dalton, Katie Smolinsky, Sarah Parker, Melanie Kostopoulos (3), Merrilee DeFarias (3), Christina Dobi (2).

Principal: Debra Ponte (via Zoom)

- i. Call to order and Pledge of Allegiance
 - a. Mrs. Farmer called the meeting to order at 7:17 p.m.
- ii. Welcome and Introductions
 - a. A sign-in sheet was distributed. Verbal introductions were made.
 - b. Meeting etiquette was reviewed.
- iii. President's Report
 - a. Volunteer forms need to be completed for parents to come in to the school for events.
- iv. Principal's Report- None.
- v. Teacher's Report- None. Going forward there will be one teacher in attendance per month.
- vi. Vice President's Report- Katie Smolinsky reported that the school store will be outside on Friday, operating on the recess schedule now. Volunteers are booked for the rest of the year. More flyers will be sent out for the wreath sale. The wreaths will be distributed at the evening hours of the holiday boutique.
- vii. Secretary's Report- Minutes from the meeting on 10/18/21 were presented. Kate Cooke made the motion to approve, and Jen Farmer seconded the motion. All were in favor and the minutes were approved.
- viii. Treasurer's Report- Working on the taxes for last year and requested an extension. The PTA is going to look for an accountant to assist with the tax preparation. The budget is working well thus far.
- ix. Committee Reports
 - a. Holiday Boutique- The assignments for the shopping spots and volunteers will be out by the end of the week. Most classes have handed in their basket themes. There will be a committee meeting Wednesday at 7 p.m.
 - b. 5th Grade Activities- The activity at Plasko's went very well. 51 students attended. There will be an activity every month starting in January. Looking in to a SHU basketball game in January. There was a committee meeting last week.
 - c. Yearbook- The committee has started moving along. Kate will get the login info for the new website and check the account.
 - d. Mixer- 200 places have been contacted about donations. We have received 35 responses with donations. Two Roads is booked and looking in to a pizza truck. The next meeting will be in January.

- e. Book Fair- \$6536 total was taken in and Middlebrook took the profits in Scholastic dollars. Total of \$5135 in dollars total now. Dates for the spring fair will be March 28- April 1.
- x. New Business- none.
- xi. Meeting adjourned at 7:45 p.m.

Next meeting is December 20th at 7:00 p.m.