

Middlebrook PTA Meeting

April 11, 2022

I. Call to order and Pledge of Allegiance 7:15

II. Welcome and Introductions:

Attendance: Jen Farmer, Katie Smolinsky, Ana Lopez, Rachel Dalton, Kate Cooke, Stacey Screpetis, Leslie Trombetta, Brooke Henri, Nicole Hanson, Spencer Smolinsky, Christine Kovac, Ali Jasgur, Merrilee Defarias, Christina Dobi.

III. Presidents Report

a. Reminder: volunteer forms must be filled out 2-3 weeks BEFORE you volunteer

*Jen Farmer has printed copies available for meeting attendees.

b. Talent Show-June 8th. First after school audition April 27th. No one will be turned away unless the performance is inappropriate. Timing TBD but will have a show in the morning at the school and will have a show in the evening. Not sure if it will only be for 5th grade parents

c. Mrs. S is desperately seeking a parent volunteer to help with our Audio help

Mr. Eliff used to take care of this but we are looking for a parent or family member ideally with a young child at the school so they can help in the upcoming years. There is a small stipend for this job. 5/19, 6/8 are the dates needed

d. The PTA is opening up a committee Chair for a Memorial Day Parade if anyone is interested.

IV. Principal's Report- not present

V. Teacher's Report-not present

VI. Vice President's Report

a. School Store- Katie Smolinsky reports that the kindergarten cart was introduced and it was a great success. Feedback from the teachers has been positive

b. Yearbook- Kate Cooke reports that the pre-sale is open. \$25/yearbook. Only way to guarantee a yearbook is to pre-order. Lovelines are also posted and can be purchased for \$3/100 Characters. Can share with family members too. Make sure to put kids name in message!

c. Bingo- Stacy Screpetis reports that Bingo is on April 29th. Doors open at 5pm, games start at 6pm. This and That will be the food Truck. Volunteers are all set. Volunteers should be here by 430pm. Stacey has posted a request for door prizes on Facebook. Baked donations or snacks welcomed. Stacy will advertise for that. Stacy will reach out for food/sales volunteers.

VII. Treasurer's Report

a. Budget Report- Rachel Dalton reports that our PTA continues to do well financially. We have brought in revenue of \$60,000 expenses \$48,000. We have Flexibility in our budget so if any committee members need extra budget funds please let the Board know.

Kindergarten teachers asked for \$450 to pay Ranger Mark to visit the school.

Stacy Motioned to grant the \$450 to the Kindergarten grade for Ranger Mark to visit. Jen Farmer Second the motion and there were no objections from the membership.

ASE not in the budget

Bingo not in the budget, \$4,000 of revenue in the past. Vote to add a budget line for Bingo of \$2,000 in revenue and \$800 for expenses. Katie Smolinsky made a motion to accept a new budget line for Bingo. Jen Farmer second the motion and there was no opposition from the membership.

b.5th Grade Activities- Rachel Dalton reports that there has been lots of participation overall. Adventure Park in two weeks. May 25th is Urban Air. Stepping forth and pool party are a go. Budget is \$6,843 year to date \$2,825 expenses. Not everything has been captured just yet.

Liza reached out to Ms. Ponte to see who is responsible for printing the brochures. Historically they have been black and white. Joy Colon offered to print brochures if it's the PTAs responsibility. Jen Farmer will try to connect with Ms. Ponte to confirm who is responsible for the Brochures. Leslie Trombetta said the 5th grade committee was talking about a 5th grade dance. Ms. Ponte did not approve. Wondering if there is going to be a special person dance. Jen Farmer said she hasn't heard back from the Father's Club about a special persons dance. Jen Farmer will ask Ms. Ponte if we can add a Special Persons Dance to the PTA calendar of events for this school year either May 13th or June 9th. Leslie Tombetta and Nicole Hanson offered to

Co-Chair the Committee. Rachel Dalton suggested to add a budget line of \$1,000 in Revenue and

\$700 in expenses in case the dance is approved. Katie Smolinsky made a motion to add a budget line for the Special Persons Dance and Jen Farmer second. No opposition from the membership.

VIII. Secretary Report- Secretary not present and we did not have last month's notes to review and approve

IX. Committee Reports

a. Mixer- Katie Smolinsky reported that Mel Kostopoulos did a fantastic job obtaining silent auction items and overall with the organization and execution of the fundraiser. The exact numbers are still being configured but the PTA made a profit around \$3,000.

b. Book Fair- Mandy Gargano sent an email reporting: Our total sales were: \$9,339.84, which is our best book fair since the fall of 2015. In contrast our fall fair had about \$6,300 in sales. These sales do include our very generous donations to the teachers. For awareness we used \$3,537 in scholastic dollars this fair in addition to \$175 in those \$5 off teacher coupons. In contrast, In the fall we used \$2,970 in Scholastic dollars. Roughly we probably spent around \$600-700 on the teachers not including Mrs. Balzano. As discussed I took the profits as Scholastic dollars (we get 50% return when we do it that way) and there was a \$930 bonus because it was our second fair of the year. After all is said and done we will have just over \$7,500 in Scholastic dollars in our account!

c. Plant Sale- Merrilee DeFarias reports that the Plant Sale will be held Tuesday May 3rd during the day and 5pm-8pm and Wednesday May 4th with shopping during the day. Teachers have their schedule for shopping which Merrilee will post on FB in hopes of getting more volunteers. Currently working on a pre-order flyer to send home. Everything is posted on the membership toolkit. They have 22 wonderful drawings that will be drawn on Wednesday, May 4th.

d. International Festival- Ali Jasgur reports that the Festival will be held on Friday, May 6th. Flyers will be sent home this week. Ethnic food will be available from all over town and there will be 4 cultural performances. There will be 15 countries represented around the gym with crafts. MTK currently has a form that you can purchase your tickets for the festival and it also has 2 volunteer positions posted for people to help receive foods as they are dropped off.

Stacey informed Ali that there are some decorations in the basement that were found as the PTA closet was moved. Ali plans to prep the gym on Thursday May 5th. Ali will connect with the Fathers club to find out where the big flags are.

e. Celebration of the Arts- Jen Farmer reports that volunteers needed for assembly on Sunday, April 24th. 1-3pm. Sarah Hoffer has posted on FB for help. If you can't commit to going to her house that day you reach out to take something home to assemble.

e.Spirit Wear- Christine Koval reports that we made \$116 profit for spirit wear. She would like to put the remaining water bottles/\$8 and bags/\$8 on membership toolkit.

f. Final Mile- Christine Koval reports that the final mile is June 5th and there have been around 80 sign ups. Possible to open spirit wear sales up again so children can get Middlebrook gear for the final Mile? Also wondering if we can get volunteers to come in the morning a couple of times to help the kids get some miles in before school. Jen Farmer said that the participants would have to sign a permission slip as it would be on school grounds. Joy Colon suggested that you set up a time on the weekend at a park and you can avoid permission slips and volunteers as the parents will have to stay.

g. Teacher Appreciation: Merrilee DeFarias reports that the teachers will be given tumblers one day, a barista cart another day, also a raffle. Merrilee will find out all of the information.

We are losing our Board/Committee Chair Recruiter, Joy Colon. If anyone would like to replace her reach out to Jen Farmer.

X. Jen Farmer adjourned the meeting at 8:21pm. Next meeting is 16th 2022 @ 715pm.